


I Mina'trentai Singko Na Liheslaturan Guåhan
BILL STATUS

BILL NO.	SPONSOR	TITLE	DATE INTRODUCED	DATE REFERRED	CMTE REFERRED	PUBLIC HEARING DATE	DATE COMMITTEE REPORT FILED	FISCAL NOTES	NOTES
385-35 (COR)	Tina Rose Muña Barnes Jose "Pedro" Terlaje	AN ACT TO ADD A NEW §1115 TO CHAPTER 1, TITLE 11, GUAM CODE ANNOTATED RELATIVE TO REQUIRE THE DEPARTMENT OF REVENUE AND TAXATION TO ISSUE A REQUEST FOR PROPOSAL (RFP) FOR A PILOT ROBOTIC PROCESS AUTOMATION PROGRAM.	7/28/20 3:27 p.m.						

I MINA' TRENTAI SINGKO NA LIHESLATURAN GUÅHAN
2020 (SECOND) Regular Session

Bill No. 385-35 (COR)

Introduced by:

Tina Rose Muna Barnes ✕
Jose "Pedo" Terlaje 

AN ACT TO ADD A NEW §1115 TO CHAPTER 1, TITLE 11, GUAM CODE ANNOTATED RELATIVE TO REQUIRE THE DEPARTMENT OF REVENUE AND TAXATION TO ISSUE A REQUEST FOR PROPOSAL (RFP) FOR A PILOT ROBOTIC PROCESS AUTOMATION PROGRAM.

BE IT ENACTED BY THE PEOPLE OF GUAM:

Section 1. Legislative Findings and Intent. *I Liheslatura Guåhan* finds

that with the current economic situation of the government of Guam, adopting a hybrid workforce will benefit the day-to-day processes of departments that work closely with the public. A significant portion of work hours are used to input information from one government of Guam system to another. Time allotted for data entry and administrative processes can be shortened to improve task management and, also, reduce interaction to mitigate the spread of Covid-19. Robotic Process Automation (RPA) is the technology that allows computer software, or "robot", to emulate and integrate the actions of a human interacting with digital systems to execute administrative processes. *I Liheslatura Guåhan* finds that in recent years, the Guam Power Authority has integrated automation to make computer processes that would normally take an hour into mere minutes, saving thousands of equivalent laborious work hours in a year.

It is therefore the intent of the *I Liheslaturan Guåhan* to use Robotic Process Automation to improve government efficiency, eliminate human error in transferring data from system to another and improve the experience for the public. Japan, South

1 Korea, Singapore, and Taiwan governments have used RPA to greatly reduce the
2 need for human labor to do repetitive computer tasks. The greatest need for such a
3 pilot program is at the Department of Revenue and Taxation, where a process
4 automation program can help with the departments operations which are vital to
5 taxpayers.

6 **Section 2.** §1115 of Chapter 1, Title 11, Guam Code Annotated is hereby
7 added to read as follows:

8 **“§1115. Request for Proposal – Robotic Process Automation (RPA)**
9 **Systems.**

10 Within ninety (90) days of enactment of this Act, the Department of Revenue
11 and Taxation (“DRT”) shall issue a Request for Proposal (“RFP”) for a prospective
12 bidder, contractor, or offeror to consult with the Department of Revenue and
13 Taxation on Robotic Process Automation (RPA) system in the government and to
14 implement RPA systems. The company shall:

15 (a) analyze processes in the department and to identify opportunities for
16 robotic process automation to take over data entry processes which can be
17 streamlined, including fiscal management systems, enhanced intragovernmental
18 communication, reduction in redundancy of government forms for taxpayers and a
19 simplified permitting process for businesses;

20 (b) review and procure Information Technology (IT) infrastructure needed for
21 a RPA system including the owning, operation, maintenance and oversight of any
22 and all security, equipment and software deemed necessary to implement a RPA
23 system; and

24 (c) conduct annual training for all government of Guam IT employees to
25 troubleshoot and make repairs to any software that is necessary to make the
26 necessary upgrades.

1 This RFP shall be for no longer than a five (5) year agreement with no
2 additional licensing requirements for future compensation. The prospective bidder,
3 contractor, or offeror shall issue an annual report thirty (30) days before the end of
4 each fiscal year outlining the government processes undergoing RPA systems; the
5 cost of maintaining and operating RPA systems; and the cost of training for
6 government of Guam IT employees.”

7 **Section 3. Effective Date.** This Act *shall* become effective upon enactment.

8 **Section 4. Severability.** *If* any provision of this Act or its application to any
9 person or circumstance is held invalid, the invalidity *shall not* affect other provisions
10 or applications of this Act which can be given effect without the invalid provision
11 or application and to this end the provisions of this Act is severable.